MS 4006 Copilot for Microsoft 365 for Administrators Training

COURSE CONTENT

About Multisoft

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About Course

The MS-4006 Copilot for Microsoft 365 for Administrators training by Multisoft Systems is designed to equip IT professionals with the knowledge and practical skills needed to effectively manage and optimize Microsoft's AI-powered Copilot capabilities within enterprise environments. As organizations adopt intelligent tools to boost productivity and streamline operations, administrators play a crucial role in ensuring seamless integration, governance, and security.

Module 1: Examine the Copilot for Microsoft 365 design

- ✓ The Copilot for Microsoft 365 logical architecture
- ✓ The key components of Copilot for Microsoft 365
- ✓ The Copilot for Microsoft 365 service and tenant architecture
- ✓ Extending Copilot for Microsoft 365 with Microsoft Graph connectors
- ✓ Turn on Audit Logging to enable Alert policies

Module 2: Implement Copilot for Microsoft 365

- ✓ Complete the prerequisites for Copilot for Microsoft 365
- ✓ Prepare your data for searches in Copilot for Microsoft 365
- ✓ Protect your Copilot for Microsoft 365 data with Microsoft 365 security tools
- ✓ Assign your Copilot for Microsoft 365 licenses
- ✓ Drive Copilot for Microsoft 365 adoption with a Copilot Centre of Excellence

Module 3: Examine data security and compliance in Copilot for Microsoft 365

- ✓ Uses an organization's proprietary business data
- ✓ Protects sensitive business data
- ✓ Uses Microsoft 365 isolation and access controls
- ✓ Meets regulatory compliance mandates

Module 4: Manage secure user access in Microsoft 365

- ✓ Password policies and authentication
- ✓ Microsoft Entra Pass-Through Authentication (PTA) and Multifactor authentication (MFA)
- ✓ Passwordless sign-in with Microsoft Authenticator
- ✓ Self-service Password Management and Windows Hello for Business
- ✓ Microsoft Entra Smart Lockout and Conditional access policies
- ✓ Microsoft Entra Security Defaults

Module 5: Manage roles and role groups in Microsoft 365

- ✓ Microsoft 365 permission model
- ✓ Microsoft 365 admin roles and best practices
- ✓ Implement roles and role groups in Microsoft 365
- ✓ Delegate admin roles to partners
- ✓ Manage permissions using administrative units in Microsoft Entra ID Elevate privileges

Module 6: Implement data classification of sensitive information

- ✓ Data classification in Microsoft 365
- ✓ Trainable classifiers
- ✓ Viewing sensitive data
- ✓ Document fingerprinting

Module 7: Explore sensitivity labels

- ✓ Insider risk management policies
- ✓ Insider risk management activities and alerts
- ✓ Insider risk management cases

Module 8: Implement sensitivity labels

- ✓ Sensitivity label requirements
- ✓ Developing a data classification framework
- ✓ How to create and publish sensitivity labels
- ✓ How to remove and delete sensitivity labels
- ✓ Assign a pre-existing Sensitivity Label to a document
- ✓ Verify the pre-existing Sensitivity Label policy